



PHILIP L. BROWNING
Director

**County of Los Angeles
DEPARTMENT OF CHILDREN AND FAMILY SERVICES**

425 Shatto Place, Los Angeles, California 90020
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Board of Supervisors

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BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

April 09, 2013

19 April 9, 2013

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**REQUEST TO APPROVE FUND INCREASES FOR THREE ADOPTION PROMOTION AND
SUPPORT SERVICES CONTRACTS WITHIN SUPERVISORIAL DISTRICT TWO
(ALL SUPERVISORIAL DISTRICTS) – (3 VOTES)**

SUBJECT

The Department of Children and Family Services (DCFS) requests your Board's approval to increase the maximum annual contract sums of three contracts under the Promoting Safe and Stable Families (PSSF) Adoption Promotion and Support Services (APSS) program, in order to reallocate funds within Supervisorial District Two, due to the non-renewal of a contractor within the aforementioned district.

IT IS RECOMMENDED THAT THE BOARD:

1. Approve Form Amendment substantially similar to Attachment A, and delegate authority to the Director of DCFS to increase the maximum annual sums for three APSS contractors within Supervisorial District Two as listed in Attachment B. The total increase amount is \$224,007 funded as follows: 93% federal and 7% Net County Cost. Funding is included in the Adopted Budget for Fiscal Year 2012-2013.
2. Delegate authority to the Director of DCFS, or designee, to execute amendments by written notice to meet unanticipated demands, or to increase or decrease the maximum annual contract sums not to exceed 10 percent when such a change is necessitated by additional and necessary services provided that there is sufficient funding available. Approval of the Chief Executive Office (CEO) and County Counsel will be obtained prior to executing such amendments, and the Director will notify the Board and the CEO in writing within 10 business days after execution.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The recommended actions are to ensure that the families previously serviced by the contractor in Supervisorial District Two continue to receive APSS services. The APSS Program is funded by the PSSF Program and Title IV-E Reinvestments funds and is part of a continuum of care which ensures that the physical, emotional, social and educational needs of children are met in a safe and nurturing environment. The services are available to children, adoptive parents, and adults considering adoption. DCFS and the Probation Department partner with community-based contractors to provide adoption-focused specialized services when adoption is in the best interest of the child.

Implementation of Strategic Plan Goals

These contracts are consistent with the principles of the Countywide Strategic Plan Goal 2: Fiscal Sustainability and Goal 3: Integrated Services Delivery. These goals are being accomplished by providing additional adoption services that increase the number and array of services, thereby allowing more children to remain safely in adoptive homes; reducing the reliance on out-of-home care through the provision of intensive, focused, individualized services; reducing the number of children and their length of stay in congregate care while ensuring that individualized case planning and appropriate community alternatives are in place; and reducing the timelines to permanency.

FISCAL IMPACT/FINANCING

The total increase amount is \$224,007 funded as follows: 93% federal and 7% Net County Cost. Funding is included in the Adopted Budget for Fiscal Year 2012-2013.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The APSS contracts were approved by your Board on July 25, 2005, and on August 16, 2005. On June 24, 2008, your Board approved extending these contracts from July 1, 2008, through June 30, 2011, and again on June 7, 2011, your Board approved extending the contracts from July 1, 2011, through June 30, 2013, with the option to extend for six additional months through December 31, 2013.

On March 15, 2011, the California Department of Social Services approved extending the term of the PSSF/APSS contracts from July 1, 2011, through December 31, 2013. On January 3, 2013, DCFS released a Request for Proposal (RFP) to solicit proposals to provide a continuum of coordinated services to address diverse levels of need, intended to strengthen families through the provision of targeted services, activities, and supports for the Safe Children Strong Families (SCSF) Program. The APSS Program along with the Preventive and Aftercare Services, Child Abuse and Neglect Prevention and Intervention, Assessment and Intervention Services and Partnerships For Families are among the array of services that will be available for the children and families served by DCFS. The objectives of the programs are to provide services to enhance and ensure families have the knowledge, skills, and support for a successful adoption. Once the solicitation process is completed, DCFS intends to return to the Board to obtain approval to execute the new contracts.

DCFS has evaluated and determined that the contractors are in compliance with all Board requirements. County Counsel has reviewed this Board Letter and approved form amendment (Attachment A).

CONTRACTING PROCESS

There are no additional contracting processes involved in increasing the maximum annual contract sums of the three contracts mentioned above.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The approval of the recommended actions ensures that the families previously serviced by the contractor in Supervisorial District Two continue to receive APSS services without the implementation of waiting lists. The goals of the APSS Services are to encourage and expedite adoptions, prevent disruption of adoption placements and adoptive homes, and move hesitant children into permanent adoption homes.

These contracts will not infringe on the role of the County in relationship to its residents and there is no change in risk exposure to the County

CONCLUSION

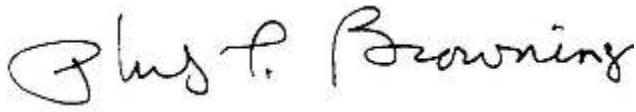
Upon Board approval, the Executive Officer, Board of Supervisors, is requested to return one adopted stamped Board Letter to the Department of Children and Family Services.

The Honorable Board of Supervisors

4/9/2013

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Respectfully submitted,

A handwritten signature in black ink, reading "Philip L. Browning". The signature is written in a cursive, flowing style.

PHILIP L. BROWNING

Director

PLB:CMM:DLM

AO:seg

Enclosures

Enclosures

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors

ATTACHMENT A



AMENDMENT NUMBER XXXXX

TO

**ADOPTION PROMOTION AND SUPPORT SERVICES
CFDA #93.556**

CONTRACT NUMBER XXXXX

WITH

XXXXXXXXXXXXX

AMENDMENT NUMBER XXXXX
ADOPTION PROMOTION AND SUPPORT SERVICES
CONTRACT NUMBER XXXXX

This Amendment Number XXXXX ("Amendment") to the Adoption Promotion and Support Services Contract Number XXXXX, adopted by the Board of Supervisors on June 26, 2005, between the County of Los Angeles, ("COUNTY"), and XXXXXX, ("CONTRACTOR"), is made and entered into this XXXX day of XXX 2013.

WHEREAS, COUNTY and CONTRACTOR are parties to the contract and CONTRACTOR has been providing Adoption Promotion and Support Services to the COUNTY Department of Family and Children Services, Service Planning Area XX; and

WHEREAS, this Amendment is prepared pursuant to the provisions set forth in Section 8.0, STANDARD TERMS AND CONDITIONS, Subsection 8.4.2, Change Notice and Amendments; and

WHEREAS, as a result of the non-renewal of a contractor within Supervisorial District Two produced the need to redistribute referrals within the aforementioned district;

WHEREAS, funds reserved to current APSS CONTRACTORS within Supervisorial District Two the Maximum Contract Sum will be increased by XX percent for Fiscal Year (FY) 2012-2013, in order to service the augmented number of referrals;

NOW THEREFORE, COUNTY and CONTRACTOR hereby agree to amend the Contract as follows:

1. **Section 5.0, CONTRACT SUM**, Subsection 5.1 is revised to read as follows:

- 5.1 COUNTY and CONTRACTOR agree that this is a firm-fixed price contract. During the term of this Contract, COUNTY shall reimburse CONTRACTOR for the costs of performing the services set forth in Exhibit A, Statement of Work, in accordance with Section 5.5, Invoices and Payments, provided that the total amount payable under the contract shall not exceed \$XXXXXX, hereinafter referred to as "Maximum Contract Sum".

The maximum amount payable under this Contract for each of the Contract years shall not exceed \$XXXXXX, for Fiscal Year (FY) 2005-06, and \$XXXXXX for FY 2006-07, and \$XXXXXX for FY 2007-08, and \$XXXXXX for FY 2008-09, and \$XXXXXX for FY 2009-10, and \$XXXXXX for FY 2010-11, and \$XXXXXX for FY 2011-12, and \$XXXXXX for FY 2012-13, hereinafter referred to as "Maximum Annual Contract Sum, to provide the required APSS services in Service Planning Area XX I that the CONTRACTOR shall serve.

2. Exhibit B-5, Supplemental Budget for July 1, 2012 through June 30, 2013 is attached hereto and made part of Exhibit B, Program Budget.

EXCEPT AS AMENDED HEREIN, ALL TERMS AND CONDITIONS OF THIS CONTRACT SHALL REMAIN IN FULL FORCE AND EFFECT.

AMENDMENT NUMBER XXXXX
ADOPTION PROMOTION AND SUPPORT SERVICES
CONTRACT NUMBER XXXXX

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment Number XXXXX to be subscribed by its behalf the Director of the Department of Children and Family Services and the CONTRACTOR has caused this Amendment Number XXXXX to be subscribed on its behalf by its duly authorized officer(s) as of the day, month and year first above written. The person(s) signing on behalf of the CONTRACTOR warrants under penalty of perjury that he or she is authorized to bind the CONTRACTOR in this Contract.

COUNTY OF LOS ANGELES

By _____
PHILIP L. BROWNING, DIRECTOR
Department of Children and Family Services

XXXXX
CONTRACTOR

By _____

Name _____

Title _____

By _____

Name _____

Title _____

Tax Identification Number

APPROVED AS TO FORM:

BY THE OFFICE OF COUNTY COUNSEL
JOHN F. KRATTLI, COUNTY COUNSEL

BY _____
David Beaudet, Senior Deputy County Counsel

ATTACHMENT B**ADOPTION PROMOTION AND SUPPORT SERVICES
REALLOCATION OF FUNDS**

SUP DIST	PROVIDER	SPA	CURRENT BUDGET	INCREASE AMOUNT	REVISED BUDGET	PERCENT INCREASE
2	Children's Bureau of Southern California	8	\$ 219,608	\$ 38,860	\$ 258,468	17.70%
2	Children's Institute	8	\$ 219,608	\$ 38,860	\$ 258,468	17.70%
2	Shields for Families	6	\$ 411,308	\$ 146,287	\$ 557,595	35.57%
TOTAL			\$ 850,524	\$ 224,007	\$ 1,074,531	26.34%